



## **EMPLOYMENT OPPORTUNITY SECURITIES COMMISSION OF THE BAHAMAS**

The Securities Commission of The Bahamas, a statutory agency responsible for the oversight, supervision and regulation of the Investment Funds, Securities and Capital Markets, in or from The Bahamas, as well as the supervision of Financial and Corporate Service Providers, invites applications from qualified individuals for the following position:

### **OFFICER – POLICY AND RESEARCH UNIT, OFFICE OF THE EXECUTIVE DIRECTOR**

**Officer – Policy and Research Unit will have the responsibility to:**

- Conduct research, benchmarking exercises, and analysis related to statutory gaps of the Commission and opportunities for growth in the financial services sector of The Bahamas.
- Assist in preparing policy memorandums, white papers, and Board papers on various securities, capital markets and digital assets-related topics.
- Assist with preparing and analyzing the Commission's periodic thematic reviews.
- Assist with preparing presentations on behalf of the Executive Director and/or the Head of Policy and Research.
- Contribute to the planning and execution of the Commission's FinTech-related duties via the FinTech hub, SCB FITLink.
- Any other duties or projects assigned by the manager from time to time.

### **Knowledge/Skills**

- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, etc.)
- Analytical thinking and problem solving skills
- Ability to work independently or as a member of a team
- Ability to meet deadlines in a fast paced environment
- Good organizational skills
- Excellent communication skills both written and oral
- Basic understanding of securities laws

### **Qualifications/Experience**

- Bachelor's Degree in a Mathematics, Statistics, Economics or Finance
- 1 - 2 years' experience in the financial services sector
- Knowledge of financial services sector legislation is an asset

### **Compensation and Benefits**

- Competitive salaries and benefits offered

### **Contact Information**

**Senior Manager, Human Resources Department**

**Securities Commission of The Bahamas**

**Tel: (242) 397-4100**

**E-mail: [hrm@scb.gov.bs](mailto:hrm@scb.gov.bs)**

**Deadline for applications: 31 August 2022**